

Minutes

Annual Council Minutes

December 17, 2025

Virtual Meeting

Presiding Officer: Dr. Jessica Retterath

Members present: Dr. Patricia Alderson
Dr. Kathleen Day Dunbar
Mr. John de Bruyn
Ms. Cathy Hecimovich
Dr. Louise Kelly
Ms. Catherine Knipe
Dr. Lena Levison
Dr. Clayton MacKay
Dr. Sean Marshall
Dr. Alana Parisi
Dr. Sami Qureshi
Dr. Jessica Retterath
Mr. Douglas Reynolds
Dr. Yashvir Varma
Dr. Wade Wright
Dr. Michael Zigler

Appointed Officer: Jan Robinson, Registrar and CEO

Staff attending: Ms. Kim Huson, Director, Communications & Engagement
Dr. Kim Lambert, Associate Registrar, Regulatory Programs
Ms. Lesley Rankin, Director, People & Resources
Ms. Lindsay Sproule, Director, Regulatory Program Performance
Ms. Shilo Tooze, Deputy Registrar
Ms. Alice Couto, Executive Assistant

1. Call to Order

Dr. Retterath called the meeting to order at 9:00 am and welcomed Councillors.

2. Roll Call

A roll call was conducted.

3. Approval of Agenda

MOTION: It was moved and seconded,
“That the agenda be adopted as circulated.”

CARRIED

4. Annual Report of Committees

Written reports for each Committee were provided in the Council package.

- 4.1 Accreditation
Ms. Cathy Hecimovich, Chair of the Accreditation Committee, provided an oral report.
- 4.2 Registration
Dr. Alana Parisi, Chair of the Registration Committee, provided an oral report.
- 4.3 Complaints
Mr. Douglas Reynolds, Chair of the Complaints Committee, provided an oral report.
- 4.4 Discipline
Dr. Paula Menzies, Chair of the Discipline Committee, provided an oral report.
- 4.5 Executive
Dr. Jessica Retterath, Chair of the Executive Committee, provided an oral report.

Non-Statutory Committees

- 4.6 Quality Assurance
Dr. Patricia Alderson, Chair of the Quality Assurance Committee, provided an oral report.

MOTION: It was moved and seconded,

“That the Council of the College of Veterinarians of Ontario accept the Accreditation, Registration, Complaints, Discipline, Executive, and Quality Assurance Committee Reports as presented.”

CARRIED

5. Audited Financial Statements

Ms. Michelle Steele, from RLB Chartered Professional Accountants, presented the draft Audited Financial Statements for 2024/2025.

MOTION: It was moved and seconded,

“That the Council of the College of Veterinarians of Ontario accept the draft audited financial statements for 2024/2025, as presented.”

CARRIED

6. Appointment of Auditor

The Registrar introduced this item. Annually, the Council appoints an auditor at the Annual Council Meeting to audit the accounts of the College and to prepare financial statements for each fiscal year.

MOTION: It was moved and seconded,

“That the Council of the College of Veterinarians of Ontario appoint RLB Chartered Professional Accountants as auditors for the College of Veterinarians of Ontario for the fiscal year 2026.”

CARRIED

7. 2025 Annual Report of the College of Veterinarians of Ontario

The draft Annual Report was distributed prior to the meeting. The Registrar provided Council with the highlights within the Annual Report, the Strategy 2026 plans and a summary of the Supplementary Data Report. The 2025 Annual Report will be posted online and available to all stakeholders.

8. President’s Remarks

Dr. Jessica Retterath addressed Council. She thanked Councillors and staff for their support during the past year.

9. Recognition

Dr. Louise Kelly acknowledged the outgoing President, Dr. Jessica Retterath.

Dr. Retterath was provided virtually with a certificate of recognition and letter from the 1st Vice President. Dr. Jessica Retterath spoke and thanked Councillors and staff and indicated that she enjoyed her time as President.

10. Close

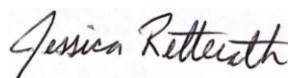
Adjournment:

MOTION: It was moved and seconded,

“That the Annual Council Meeting be adjourned.”

CARRIED

The meeting adjourned at 9:53 am



Dr. Jessica Retterath
President



Jan Robinson
Registrar and CEO



Alice Couto
Recording Secretary