

Minutes



Council Meeting **December 7 and 8, 2022** **Virtual Meeting**

Presiding Officer:	Dr. Lorie Gold
Members present:	Dr. Patricia Alderson Dr. Claire Beauchamp Dr. Tyrrel de Langley Dr. Harold Kloeze Ms. Catherine Knipe Ms. Joy Levison Dr. Kerry Lissemore Dr. Paula Menzies Dr. Alana Parisi Dr. Jessica Peatling Dr. Sami Qureshi Dr. Jessica Retterath Ms. Rena Spevack Dr. Wade Wright Dr. Michael Zigler
Appointed Officer:	Jan Robinson, Registrar and CEO
Staff attending the call:	Ms. Kim Huson, Executive Partner, Communications Ms. Sarah Kirby, Senior Policy and Project Specialist Dr. Kim Lambert, Associate Registrar, Quality Practice Ms. Beth Ready, Executive Partner, Corporate Services Ms. Shilo Tooze, Associate Registrar, Licensure
Guests attended the call:	Dr. Alison Moore, OMAFRA Ms. Agnes Pawelek, OVMA Representative Ms. Elise Wickett, OAVT

1. Call to Order

The Council meeting was held as a virtual meeting.

Dr. Gold called the meeting to order at 11:00 a.m. A Strategic Planning Session for Strategy 2026 took place for Councillors from 9:00 am to 10:45 am.

Dr. Gold welcomed a new Councillor member, Dr. Claire Beauchamp, for electoral district #10.

It was noted that the Council meeting was live streamed. Guests and observers watched the meeting via streaming.

2. Roll Call

Dr. Gold conducted the roll call.

3. Approval of Agenda

MOTION: It was moved and seconded,
“That the agenda be adopted as circulated.”

CARRIED

4. Conflict of Interest

No conflicts were declared.

5. Consent Agenda

Councillors reviewed the consent agenda and it was requested that

- 5.3 Registrar’s Report
- 5.4.5 Executive Committee Report
- 5.4.6 Quality Assurance Report

Be removed from the consent agenda to be discussed separately.

All of the following consent agenda items were approved as presented:

- 5.1 Minutes – September 2022
- 5.2 President’s Report
- 5.4 Committee Reports
 - 5.4.1 Accreditation
 - 5.4.2 Registration
 - 5.4.3 Complaints
 - 5.4.4 Discipline

MOTION: It was moved and seconded,

“That the Consent Agenda be approved with item 5.3, 5.4.5, and 5.4.6 to be discussed separately.”

CARRIED

5.3 Registrar's Report

Ms. Krithika Jeyaraman, Community Engagement Strategist, was welcomed to the Council table. Ms. Jeyaraman provided a presentation on the College's DEI Audit and on the Customer Experience Survey.

The Registrar answered questions posed by Councillors.

5.4.5 Executive Committee Report

The President noted that the College held an Annual General Meeting (AGM) in conjunction with the Ontario Veterinary Medical Association's Conference in January. Due to the pandemic the AGM was held virtually for a few years.

It was noted by the College's legal counsel that the College's requirement to hold annual meetings of members was removed in the Corporations Act in 2021 as part of red tape reduction initiatives. This means that there is statutorily no longer an obligation on the College to hold an annual meeting of members. This outcome is consistent with the Council's requests related to legislative reform.

The College will develop new methods of active engagement with members of the College.

5.4.5 Quality Assurance Committee Report

Dr. Patricia Alderson, Chair of the Quality Assurance Committee, provided a brief outline of the results of the first year of the Peer Advisory Conversation (PAC). A report was included in the Council package for review.

MOTION: It was moved and seconded,

"That the Council of the College of Veterinarians of Ontario accept the Registrar's Report, Executive Committee Report, and the Quality Assurance Committee Report as presented."

CARRIED

6. Finance

6.1 Financial Statement – October 31, 2022

Council reviewed the Variance Report, Balance Sheet, and Revenue and Expenses Statement ending October 31, 2022.

The documents are presented as information only.

7. Public Policy

7.1 Standard of Care

7.1.1 Progress Update on Recommendations

Ms. Sarah Kirby, Senior Policy and Projects Specialist, provided Council with a presentation on an update on progress relating to Standard of Care since approval by Council in March 2022.

Ms. Kirby and the Registrar answered questions posed by Council.

7.1.2 Balancing Available Health Care Options and Client Access to Veterinary Care

Ms. Sarah Kirby, Senior Policy and Projects Specialist, introduced this agenda item.

Council previously discussed this agenda item at its meetings in June and September 2022.

Council was provided with a Briefing Note and a revised draft Position Statement on Balancing Available Health Care Options and Client Access to Veterinary Care. Council provided its feedback on the draft Position Statement.

MOTION: It was moved and seconded,

“That the Council of the College of Veterinarians of Ontario direct that the proposed draft Position Statement on Balancing Available Health Care Options and Client Access to Veterinary Care be published as presented.”

CARRIED

7.3 Acupuncture

Ms. Sarah Kirby, Senior Policy and Projects Specialist, introduced this agenda item and Ms. Kali Pieters, Associate, Project Research, joined the table to answer any questions.

Council has engaged in ongoing risk-based analyses of different modalities and therapies that are prevalent in animal care. The purpose of the reviews was to determine which activities pose a high-to-moderate risk of harm to animals and/or public and should continue to remain under the College’s oversight. The College has been engaged on the topic of acupuncture for many years.

A comprehensive research paper on veterinary acupuncture was prepared for Council’s review. Council considered several potential next steps and provided its feedback.

After discussion, Council directed staff to move forward with consulting with stakeholders interested in and/or currently performing acupuncture on animals. There are several groups that remain interested in the College’s work in this area.

Further information will be brought forward to a future Council meeting for consideration.

The Annual Council meeting began at 1:30 pm and adjourned at 2:30 pm.

Council resumed its regular meeting.

Retiring Councillors left the Council meeting and the three incoming Councillors, Dr. Louise Kelly, Dr. Lena Levison, and Dr. Clayton MacKay, joined the Council table.

At this time the Election of the Executive Committee for 2022 – 2023 took place.

Ms. Shilo Tooze, Associate Registrar, Licensure, chaired the Election of the Executive Committee, and Dr. Kim Lambert, Associate Registrar, Quality Practice, and Ms. Sarah Kirby, Senior Policy and Projects Specialist, acted as scrutineers.

MOTION: It was moved and seconded,

“That the Council of the College of Veterinarians of Ontario appoint Ms. Shilo Tooze, Associate Registrar, Licensure, as Chair, and Dr. Kim Lambert, Associate Registrar, Quality Practice, and Ms. Sarah Kirby, Senior Policy and Projects Specialist, as scrutineers, for the 2022 – 2023 election of the Executive Committee.”

CARRIED

Ms. Shilo Tooze explained the election process and rules of election. The voting was held in an electronic platform. She then opened the floor for nominations.

Dr. Alana Parisi was nominated for the position of President. The chair called for nominations three times and, there being no further nominations, declared Dr. Alana Parisi elected by acclamation to the office of President.

Dr. Wade Wright was nominated for the position of 1st Vice President. The chair called for nominations three times and, there being no further nominations, declared Dr. Wade Wright elected by acclamation to the office of 1st Vice President.

Dr. Harold Kloeze, Dr. Clayton MacKay, Dr. Jessica Peatling, and Dr. Jessica Retterath were nominated for the position of 2nd Vice President. The chair called for nominations three times and hearing none, nominations were closed. Drs. Kloeze, MacKay, Peatling, and Retterath provided brief comments on the reasons for running for a position on the Executive Committee. The election ended in a tie between Dr. Harold Kloeze and Dr. Jessica Retterath. Council selected an on-line tie breaking tool to determine the final outcome. Dr. Harold Kloeze was elected to the office of 2nd Vice President.

Dr. Lorie Gold was declared elected as Past President.

Ms. Catherine Knipe was nominated for the position of Public Member. The chair called for nominations three times and, there being no further nominations, declared Ms. Catherine Knipe elected by acclamation to the office of Public Member.

MOTION: It was moved and seconded,

“That the Council of the College of Veterinarians of Ontario appoint Dr. Alana Parisi, President, Dr. Wade Wright, 1st Vice President, Dr. Harold Kloeze, 2nd Vice President, Dr. Lorie Gold, Past President, and Ms. Catherine Knipe, Public Member, to the Executive Committee for 2022-2023.”

CARRIED

MOTION: It was moved and seconded,

“That all ballots for the election be destroyed.”

CARRIED

The new President, Dr. Alana Parisi, resumed the meeting as Chair.

Prior to the Council meeting, the incoming Councillors were provided with a CVO lapel pin. The President introduced the three new incoming Councillors. Drs. Kelly, Levison, and MacKay provided a brief personal introduction.

Dr. Lorie Gold acknowledged the new President, Dr. Alana Parisi. A CVO President lapel pin will be forwarded to Dr. Parisi.

At this time the meeting adjourned for the day.

Dr. Alana Parisi called the meeting to order at 9:00 am on December 8, 2022.

It was noted that under agenda item 10. Other Business, the Committee slates would be read by Dr. Wade Wright.

Dr. Parisi conducted the roll call.

7.2 Accreditation Standards

7.2.1 Standards for the New Facility Accreditation Model

Dr. Jessica Retterath, Chair of the Accreditation Committee, introduced this agenda item and Ms. Aneeta Bharij, Principal, Accreditation, joined the table to answer any questions.

In September 2019, Council reviewed the draft Essential Standards and the Additional Scope of Practice Standards. Council provided preliminary approval of the draft standards for pilot testing in 2020. The pilot was postponed, due to the pandemic. The intent of the pilot was to permit on-the-ground feedback, provide a training opportunity for the new veterinarian inspectors, and based on pilot participant feedback, make potential revisions to the draft standards.

Ms. Aneeta Bharij, Principal, Accreditation, provided a verbal summary of the pilot project for the draft standards.

Council was provided with a very thorough outline of the Essential Standards and Additional Scope of Practice Service Standards, indicating where revisions were suggested to the draft standards.

Council robustly discussed and provided its feedback on the information provided.

MOTION: It was moved and seconded,

“That the Council of the College of Veterinarians of Ontario accept the proposed draft standards for veterinary facilities in Ontario and approve the document to go out for stakeholder consultation.”

CARRIED

7.2.2 Annual and Other Fees for the New Facility Accreditation Model

Dr. Jessica Retterath, Chair of the Accreditation Committee, introduced this agenda item.

The accreditation inspection fees are set out in the College By-laws. The last time inspection fees were reviewed was in 2017 when an increase in the inspection fees was approved by College Council.

In April 2020, College staff presented a proposed annual fees structure to the Accreditation Committee. The Committee reviewed and in theory approved the fee structure. Work on the proposed facility accreditation model was postponed due to the pandemic.

Council was provided with information on a proposed annual fee for the new accreditation model. A comparison was provided on the proposed annual fee with the current inspection fees. It was noted that the proposed annual fee was comparable to other Canadian veterinary regulators who have annual fees for accreditation and inspections of veterinary facilities. Council also reviewed other fee changes associated with the new accreditation model.

Council discussed and provided its feedback on the proposed fees.

MOTION: It was moved and seconded,

“That the Council of the College of Veterinarians of Ontario accept the proposed By-law changes reflecting the proposed accreditation annual fee and other fee changes and approve for stakeholder consultation.”

CARRIED

8. Strategic Alignment

8.1 Evaluation

Ms. Catherine Knipe, Chair of the Governance, Audit and Risk Committee, introduced this agenda item.

Council reviewed the meeting evaluation from its meeting held September 2022.

8.2 Strategic Plan

8.2.1 Strategy 2023 – Year 3 Tactics

Councillors were provided with the Year 3 Tactics related to Strategy 2023.

The Registrar answered questions posed by Council members. The document was provided to Council for information.

8.2.2 Strategy 2026

The Registrar reported that Council completed the strategic planning session, Strategy 2026, on day-1 of the Council meeting. All data and ideas from the session will form the College's next strategic plan. The plan will be brought forward to Council in March 2023.

8.3 Policy Review and Project Priorities

The Policy and Project Tracking Chart was provided for information.

Ms. Sarah Kirby, Senior Policy and Projects Specialist, provided a brief overview of the upcoming policy work for 2023.

8.4 Performance Measurement

8.4.1 Key Performance Indicators

Ms. Catherine Knipe, Chair of the Governance, Audit and Risk Committee, introduced this agenda item and Ms. Shilo Tooze, Associate Registrar, Licensure, joined the table to answer any questions and provided an overview of the document.

The performance indicators are intended to assist Council to focus on the risks to the organization and within the practice of veterinary medicine.

Council is provided with a Dashboard on a quarterly basis.

8.5 Outcomes Focused Regulation

8.5.1 Update

The Registrar reported that the Impact Strategy Unit meets after every Council meeting.

Work continues relating to the management of drugs, the role of facility directors, the evaluation of remedial undertakings and Peer Review of Medical Records. New projects emerging for the Unit were provided.

9. Council Roundtable

Trends – Media, Regulatory, Legal, and Public

Councillors were provided by staff with the top trends relating to media, regulation, recent legal cases, and public.

Councillors reviewed the trends that were brought forward.

General Trends

Councillors were given the opportunity to raise any matter that they believe is relevant to the College and its activities. Comments included:

- continued awareness of the veterinary shortage
- percentage in dog ownerships has increased significantly
- difficulties finding family physicians as well as a veterinarian
- ChatGPT – a new AI chatbot system – individuals can type questions and the chatbot responds

10. Other Business

A slate of nominees, assembled by the Executive Committee, was presented by Dr. Wade Wright.

Executive Committee

Dr. Alana Parisi, President, Dr. Wade Wright, 1st Vice President, Dr. Harold Kloeze, 2nd Vice President, Dr. Lorie Gold, Past President, and Ms. Catherine Knipe, Public Member.

Registration Committee

Dr. Jessica Peatling, Chair, Dr. Michael Zigler, Dr. Louise Kelly, Dr. Chiemi Ogawa

Accreditation Committee

Dr. Jessica Retterath, Chair, Dr. Sami Qureshi, Dr. Clayton MacKay, Dr. Barinder Jassal, and Ms. Gayle Ecker.

Complaints Committee

Ms. Rena Spevack, Chair, Dr. Lena Levison, Dr. Ehab Hanna, Dr. Tyrrel de Langley, Dr. LeeAnn Sealey, Dr. John Draper, Dr. Lisa Jones, Dr. Roselyn Allen, Dr. Anne Watson, Dr. Lesley Ralston.

Discipline Committee

Dr. Harold Kloeze, Chair, Dr. Lorie Gold, Dr. Wade Wright, Dr. Claire Beauchamp, Dr. Jessica Peatling, Dr. Patricia Alderson, Dr. Jessica Retterath, Dr. Sami Qureshi, Dr. Michael Zigler, Ms. Gayle Ecker, Ms. Catherine Knipe, Ms. Rena Spevack, Dr. Clayton MacKay, Dr. Louise Kelly, Dr. Lena Levison, Dr. Danielle Anderson, Dr. Scott Arnold, Dr. Davinder Jassal, Dr. Shannah Kavonic, Dr. Kerry Lissemore, Dr. Arif Memon, Dr. Paula Menzies, Dr. Atul Pakhawala, Dr. Ravi Sankar, Dr. Sarah Thompson, Dr. Ines Walther, and Dr. Steve Watts.

Pre-Hearing Chairs

Dr. Patricia Klymas
Dr. Patricia Lechten
Dr. Darren Stinson

Quality Assurance

Dr. Patricia Alderson, Chair, Dr. Claire Beauchamp, Dr. Kristen Reynolds, and Dr. Robert Berger.

Registrar's Performance Review Panel

Dr. Alana Parisi, Dr. Wade Wright, Dr. Harold Kloeze, Dr. Lorie Gold, and Ms. Catherine Knipe.

Governance, Audit and Risk Committee

Ms. Catherine Knipe, Chair, Dr. Wade Wright, Dr. Lorie Gold, and Dr. Alana Parisi (ex-officio member).

National Examining Board Representative

Dr. Suminder Sawhney

Exam Advisory Group – 2022 – 2024

Dr. Kerry Lissemore (Chair)
Dr. Sujinder Bhachoo
Dr. Sue Burlatschenko
Dr. Saye Clement
Dr. Fiona Emdin
Dr. Jonas Goring
Dr. Jonathan Hare
Dr. Omar Khan
Dr. Michael Pownall
Dr. Leah Seabrook

11. Notice of Motion

A Notice of Motion is the way in which a Councillor can request Council to take action on an issue, as per Robert's Rules.

A Notice of Motion is a standing item on the Council Agenda. At the appropriate time, a Councillor who so wishes, may state an intent to make a motion at the next meeting on a matter. The matter will then be included on the next meeting's Agenda. The Councillor making the original notice will speak to the matter and a majority vote will be needed to proceed with adding the item to Council's regular order of business and directing next steps to staff.

Dr. Lorie Gold made the following statement of intent to make a motion at the next Council meeting:

That the Council of the College of Veterinarians of Ontario direct the Governance, Audit and Risk Committee to review and rewrite section 6. Election of Officers in the College By-laws.

12. Confidentiality

Councillors were reminded that Council meetings are public meetings.

Information discussed in in-camera sessions must be kept confidential by all in attendance. All budget/financial/strategic alignment documents are not to be shared outside of the meeting as these documents are working documents of Council and not public material. Any inquiries regarding the package can be directed to the website where the public package is posted.

Minutes of the Council meeting are not approved until its next meeting.

13. Evaluation Form

The Council meeting evaluation form will be forwarded for completion electronically via Survey Monkey. Councillors are encouraged to complete the evaluation which is helpful in continually improving future Council meetings.

14. Date of Next Meeting

The next regular meeting of Council will be held on March 22 and 23, 2023.

It was noted that the September Council meeting in 2023 will be held on September 25 and 26.

15. Adjourn

MOTION: It was moved,

“That the meeting of Council be adjourned.”

CARRIED

The meeting adjourned at 11:46 am.



Dr. Lorie Gold
President 2021-2022

Dr. Alana Parisi
President 2022-2023



Jan Robinson
Registrar and CEO

Beth Ready
Recording Secretary

Minutes

Annual Council Meeting

December 7, 2022

Virtual Meeting

Presiding Officer:	Dr. Lorie Gold
Members present:	Dr. Patricia Alderson Dr. Claire Beauchamp Dr. Tyrrel de Langley Dr. Harold Kloeze Ms. Catherine Knipe Ms. Joy Levison Dr. Kerry Lissemore Dr. Paula Menzies Dr. Alana Parisi Dr. Jessica Peatling Dr. Sami Qureshi Dr. Jessica Retterath Ms. Rena Spevack Dr. Wade Wright Dr. Michael Zigler
Appointed Officer:	Ms. Jan Robinson, Registrar and CEO
Staff attending the call:	Ms. Kim Huson, Executive Partner, Communications Ms. Sarah Kirby, Senior Policy and Project Specialist Dr. Kim Lambert, Associate Registrar, Quality Practice Ms. Beth Ready, Executive Partner, Corporate Services Ms. Shilo Tooze, Associate Registrar, Licensure
Guests attended the call:	Ms. Donna Mehta, Mehta Professional Corporation

A Territorial Land Acknowledgement was provided by the President.

1. Call to order

Dr. Gold called the meeting to order at 1:33 pm.

2. Adoption of Agenda

MOTION: It was moved and seconded,
“That the agenda be adopted as circulated.”

CARRIED

3. Annual Reports of Council

Written reports for each Committee were provided in the Council package.

- 3.1 Accreditation
Dr. Jessica Retterath, Chair of the Accreditation Committee, provided an oral report.
- 3.2 Registration
Dr. Kerry Lissemore, Chair of the Accreditation Committee, provided an oral report.
- 3.3 Complaints
Ms. Joy Levison, Chair of the Complaints Committee, provided an oral report.
- 3.4 Discipline
Dr. Paula Menzies, Chair of the Discipline Committee, provided an oral report.
- 3.5 Executive
Dr. Lorie Gold, Chair of the Executive Committee, provided an oral report.

Non-Statutory Committees

- 3.6 Quality Assurance
Dr. Patricia Alderson, Chair of the Quality Assurance Committee, provided an oral report.
- 3.7 Governance, Audit and Risk Committee
Ms. Catherine Knipe, Chair of the Governance, Audit and Risk Committee, provided an oral report.

4. Audited Financial Statements

Ms. Donna Mehta, of Mehta Professional Corporation, presented the draft Audited Financial Statements for 2021/2022.

MOTION: It was moved and seconded,

“That the Council of the College of Veterinarians of Ontario accept the draft audited financial statements for 2021/2022, as presented.”

CARRIED

5. Appointment of Auditor

Interviews were conducted by the Governance, Audit and Risk Committee for a next auditor for the College of Veterinarians of Ontario. A recommendation to engage RLB Chartered Professional Accountants was brought forward for Council’s consideration.

MOTION: It was moved and seconded,

“That the Council of the College of Veterinarians of Ontario appoint RLB Chartered Professional Accountants as auditors for the College of Veterinarians of Ontario for the fiscal year 2023.”

CARRIED

6. 2022 Annual Report of the College of Veterinarians of Ontario

The draft Annual Report was distributed prior to the meeting. The Report will be finalized and made available to all stakeholders including veterinarians.

MOTION: It was moved and seconded,

“That the Council of the College of Veterinarians of Ontario receive the draft 2022 Annual Report of the College of Veterinarians of Ontario, as presented.”

CARRIED

7. President’s Remarks

Dr. Lorie Gold addressed Council. He thanked Councillors and staff for their support during the past year.

8. Recognition

Dr. Lorie Gold acknowledged the four outgoing Councillors, Dr. Tyrrel de Langley, Ms. Joy Levison Dr. Kerry Lissemore, and Dr. Paula Menzies. Prior to the meeting, the departing Council representatives were provided with a certificate of recognition and letter from the President.

Dr. Alana Parisi acknowledged the outgoing President, Dr. Lorie Gold. Prior to the meeting Dr. Gold was provided with a certificate of recognition and gift of recognition.

8. Close

Adjournment:

MOTION: It was moved and seconded,

“That the Annual Council Meeting be adjourned at 2:30 p.m.”

CARRIED



Dr. Lorie Gold
President



Jan Robinson
Registrar and CEO

Beth Ready

Beth Ready
Recording Secretary