



## Dispensing from an Accredited Facility through a Satellite Location

### ACKNOWLEDGEMENT AND UNDERTAKING

College of Veterinarians of Ontario ("the College")

-And-

Facility Director - Dr. \_\_\_\_\_

Current Satellite Location: \_\_\_\_\_

For the purpose of this Undertaking, this satellite location functions as a component of my existing accredited facility, \_\_\_\_\_.

I understand that only a veterinarian licensed in Ontario and employed by my accredited facility, or a Registered Veterinary Technician (RVT) under the delegation and indirect supervision of the prescribing veterinarian, may dispense pharmaceuticals and biologics, excluding controlled substances, from this satellite location.

I acknowledge that the *Accreditation Standards for Veterinary Facilities in Ontario* normally require that an accredited facility be self-contained. Therefore, in consideration of the Accreditation Committee of the College providing me with an exemption from this usual requirement, **I acknowledge and undertake to:**

- a) Dispense pharmaceuticals and biologics, excluding controlled substances, within a valid Veterinarian-Client-Patient-Relationship at this satellite location.
- b) Maintain records of dispensing at this satellite location in accordance with O. Reg. 1093 and the expectations outlined in the Professional Practice Standard: Medical Records, the Professional Practice Standard: Prescribing a Drug, and the Professional Practice Standard: Dispensing a Drug.
- c) Have clear written protocols for dispensing at this satellite location that are circulated to all licensed veterinarians employed at my facility, including protocols on:

- i. Record keeping.
  - ii. Delegation of dispensing non-controlled drugs to an RVT, if applicable.
  - iii. Drug security and safety at point of delivery.
- d) Refrain from returning to stock, administering, re-selling or re-dispensing a drug that was previously dispensed from this satellite location.
- e) Refrain from offering to provide to the public, additional veterinary services at this satellite location.
- f) Refrain from naming or advertising this satellite location.
- g) Continually meet the Accreditation Requirements for Dispensing from an Accredited Facility through a Satellite Location.
- h) Contact the College if my arrangement at this satellite location has changed, and/or my facility accreditation expires.

**I further acknowledge that:**

- 1) This satellite location is linked to my existing accredited facility and this location will be noted on the College's Public Register.
- 2) This arrangement will be valid for the term of the certificate of accreditation of my existing accredited facility.
- 3) I have reviewed and understood the College's Policy Statement – Dispensing from an Accredited Facility through a Satellite Location.
- 4) I have signed this Undertaking freely and voluntarily and have been informed of my right to obtain legal counsel in advance of signing this Undertaking.

**I understand that:**

- 1) The Registrar, under the authority of Ontario Regulation 1093, section 50 has the ability to order an accreditation inspector to inspect my accredited facility, and any records being kept pertaining to the dispensing from an accredited facility through this satellite location. Included in this authority is the ability to also audit the records at this satellite location to ensure that they are in compliance with the regulatory record keeping requirements inclusive of any required protocols.
- 2) The College has exclusive discretion to revoke the Program authorizing dispensing through a satellite location at any time.
- 3) Failure to comply with this Undertaking, once signed, may be viewed as an act of professional misconduct for which the College may take action against me as set out in the *Veterinarians Act*.

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Date

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Signature, Veterinarian