MINUTES

Transition Council

June 17, 2026, 9:00 am – 4:00 pm
Council Chamber
2-71 Hanlon Creek Blvd.
Guelph, ON

Presiding Officer:	Ms. Catherine Knipe
Members present:	Dr. Patricia Alderson Mr. Ted Arnott Ms. Kirsti Clarida, RVT Dr. Kathleen Day Dunbar Mr. John de Bruyn Ms. Cathy Hecimovich Ms. Lisa Langton, RVT Dr. Lena Levison Dr. Louise Kelly Dr. Sean Marshall Mr. Phil Nichols, RVT Dr. Alana Parisi Dr. Jessica Retterath Mr. Douglas Reynolds Dr. Sami Qureshi Dr. Yashvir Varma Dr. Wade Wright Dr. Michael Zigler
Regrets:	Dr. Clayton MacKay
Appointed Officer:	Ms. Jan Robinson, Registrar and CEO
Staff attending:	Mr. Mike Aube, Principal, Licensure Ms. Kim Huson, Director, Communications & Engagement Dr. Kim Lambert, Associate Registrar, Regulatory Programs Ms. Kali Pieters, Policy & Projects Coordinator Ms. Shilo Tooze, Deputy Registrar Ms. Lindsay Sproule, Director, Regulatory Programs Performance Ms. Alice Couto, Executive Assistant

Modernization
TEAMS ‣ ACCOUNTABILITY ‣ QUALITY
Transition Council

1. **Call to Order**

Ms. Catherine Knipe called the meeting to order at 9:01 am and welcomed Councillors and guests to the meeting.

2. **Roll Call**

A roll call was conducted.

3. **Approval of Agenda**

MOTION: It was moved and seconded,

"That the agenda be adopted as presented."

CARRIED

4. **Conflict of Interest**

No conflicts were declared.

5. **Approval of Minutes**

MOTION: It was moved and seconded,

"That the minutes of the meeting held on June 4th be accepted as circulated."

CARRIED

6. **Chair's Report**

Ms. Catherine Knipe, Chair provided an update as follows:

The Chair and Registrar met with the veterinary associations to discuss by-laws and provided them with an update to the revised schedule for proclamation. The goal is to meet with these partners every three months.

The Chair and Registrar met with the Executive Director and Chair of the OAVT.

The Chair and Registrar are reviewing the current governance manual and to assess the changes needed for the CVPO.

7. **Registrar's Report**

Ms. Jan Robinson, Registrar and CEO provided an update as follows:

Public member re-appointment – Cathy Hecimovich was re-appointed for another three-year term with Council. There will be a public member vacancy due to Ms. Catherine Knipe's term ending in September 2026.

Database – New provider for the College database has now been selected with the aim to roll it out by Spring 2027.

Ontario College of Pharmacists (OCP) – Transition Council had asked staff to ensure that there was a policy in place for pharmaceutical dispensing related to animal care. The first proposal has been presented to their Council and will be going out for consultation.

Proclamation timeline – An outline was provided to Council (attached to minutes). Regulations will go for consultation in the winter timeframe, which moves the proclamation date by 3-4 months, with an approximate proclamation date of September – October, 2027. An election for the new CVPO Council will need to take place within 9 months of proclamation.

8. Official Documents

8.1. Regulatory Concept – Licensure, Provisional Supervision

Ms. Kali Pieters, Policy & Projects Coordinator joined the table noting that at its March 2026 meeting, Transition Council received a summary of licensure pathways under the *Veterinary Professionals Act* (VPA). Following the presentation, Council directed staff to review the regulatory concept on licensure and provide information to help assess whether a provincial licence for a veterinary technician member should allow supervision by either a veterinarian or veterinary technician while an applicant completes the requirements for a general licence.

Ms. Pieters provided Council with background information related to the College's existing licensure program and policy, the development of the regulatory concept, the previous consultation and items that were revisited, including; the existing College licensure policy related to restricted licensure requirements, jurisdictional scans and previous decisions, discussions and considerations related to licensure requirements.

Ms. Pieters provided Council with two options related to the supervision requirement contained in the provisional subclass.

A fulsome discussion ensued and Council provided feedback. The Registrar and Ms. Pieters answered questions posed by Council.

MOTION: It was moved and seconded,

"That Transition Council amend the Regulatory Concept to allow veterinary technician members as supervisors for performance of non-authorized activities."

The motion failed.

Transition Council recommended no change to the existing regulation concept and asked that staff ensure that the feedback and recommendations provided by Council be considered when drafting the policy.

8.2. Standard – Veterinarian-Client-Patient Relationship: Shift to "Under the Care"

Ms. Pieters introduced this agenda item noting that at its August 2025 meeting, Transition Council identified the *Professional Standard: Establishing, Maintaining and Discontinuing a Veterinarian-Client-Patient Relationship (VCPR)* as needing a full review and development.

Ms. Pieters noted that given the proposed continuation of regulation language, known confusion and global perspective, it is proposed that rather than revising the existing VCPR Standard, that a new Standard be developed to reflect members' obligations by referring to patients as "under the care" of the member, including both veterinarian members and veterinarian technician members.

A discussion ensued and Council provided its feedback. The Registrar answered questions posed by Council.

MOTION: It was moved and seconded,

"That Transition Council supports the shift from VCPR to "under the care" of the veterinary team in a Professional Practice Standard."

CARRIED

8.3. Standard – Informed Client Consent

Ms. Pieters introduced this agenda item noting that at its August 2025 meeting, Transition Council identified the *Professional Practice Standard: Informed Client Consent* as needing a full review and development. Ms. Pieters provided Council with the College's existing informed client consent documents.

Ms. Pieters provided Council with two concepts for consideration for inclusion in a revised standard related to informed client consent, including; inclusion of both types of members and continuance of existing definition and expectations.

A discussion ensued and the Registrar answered questions posed by Council.

MOTION: It was moved and seconded,

"That Transition Council direct staff to continue developing a new Informed Client Consent standard using the two proposed concepts as presented."

CARRIED

8.4. Standard – After-Hours Veterinary Care

Ms. Pieters introduced this agenda item noting that at its March 2026 meeting, Transition Council reviewed the proposed concepts to be included in a Professional Practice Standard related to after-hours care and directed College staff to begin work on developing a standard based on those concepts. Ms. Pieters outlined the concepts that were originally developed using the previous After-Hours Care Taskforce recommendations along with the proposed regulatory concept on this topic.

A draft standard was developed and provided to Council for its review.

A discussion ensued and Ms. Pieters and the Registrar answered questions posed by Council. Council provided its feedback which will be incorporated into a next version that Transition Council will review before consultation.

8.5. Standard – Medical Records

Ms. Pieters introduced this agenda item noting that at its March 2026 meeting, Transition Council reviewed proposed concepts to be included in a Professional Practice Standard related to medical records and directed College staff to begin work on developing a standard based on those concepts.

Ms. Pieters outlined the background information that College staff compiled for the development of the standard related to medical records, including the review of existing data and the review of Regulation 1093.

Council was provided with a draft standard for medical records. Ms. Pieters noted that given the fundamental importance of this topic, it was proposed that the document return to Transition Council at a future meeting after consideration of all feedback given before being approved for consultation.

A discussion ensued and Council provided its feedback. Ms. Pieters and the Registrar answered questions posed by Council.

8.6. Policy Tracking Chart

Ms. Pieters introduced this item. Transition Council was provided with a policy tracking chart and a list of policies for its review and discussion. This chart will continue to be updated, and a suggestion was made to provide a copy of the chart at future meetings.

9. Governance

9.1. Transition Council Evaluation

The Transition Council reviewed the evaluations from the March 16-17 and June 4, Transition Council meetings.

9.2. Building Governance Readiness – Part 2 – Financial Framework (in-camera)

The Registrar introduced this item

MOTION: It was moved and seconded,

"That the Transition Council and the Registrar, Ms. Shilo Tooze and Dr. Kim Lambert move to go in-camera."

CARRIED

MOTION: It was moved and seconded,

"That the Transition Council and Registrar, Ms. Shilo Tooze and Dr. Kim Lambert move to go out of in-camera."

CARRIED

10. Implementation Planning

10.1. Licensure Policies

10.1.1. Approach to Licensure Development

Ms. Lindsay, Sproule, Director, Regulatory Programs Performance and Mr. Mike Aube, Principal, Licensure joined the table.

Ms. Sproule introduced this agenda item. She noted that at its March 2026 meeting, Transition Council received an overview of licensure topics, licensure requirements and the planned licensure-related work for 2026. Focused work on licensure policies is now required to ensure clear communication to applicants regarding licensure requirements and will enable College staff to begin accepting and reviewing applications prior to proclamation.

Transition Council was asked to review both Council-level and Licensing Committee-level policies so that the licensure program can operate effectively from the outset. The policy related to the recognition of veterinary education programs was provided to Council for its review.

A discussion ensued and Council supported the proposed approach to licensure policy development.

10.1.2. Recognition of Education Programs for Veterinary Professionals

Ms. Sproule introduced this item, noting that Regulation 1093 under the *Veterinarians Act* has been prescriptive, requiring applicants, as part of the licensure process to submit a basic degree from either an accredited veterinary school or an acceptable unaccredited veterinary school. Because the requirements and definitions are set out directly in the regulation, there has not been the need for a separate policy on the recognition of education programs. Moving forward with the VPA, the VPA provides that a person seeking a licence must apply to the Registrar in accordance with its regulations. Ms. Sproule outlined the recognition of education programs for veterinarians and veterinary technicians. Council was provided with a draft policy for Recognition of Education Programs for Veterinarians for review and comment.

A discussion ensued and Ms. Sproule and the Registrar answered questions posed by Council. Council provided its feedback.

Transition Council directed that staff continue developing a new policy related to recognition of education programs for veterinary technicians using the proposed policy concepts as presented.

11. Election of the Next Chair of the Transition Council

At this time the election of the next Chair of the Transition Council took place.

Ms. Shilo Tooze, Deputy Registrar, chaired the election of the Transition Council Chair, and Dr. Kim Lambert, Associate Registrar, Regulatory Programs, and Ms. Kali Pieters, Policy & Projects Coordinator, acted as scrutineers.

MOTION: It was moved and seconded,

"That the Transition Council appoint Ms. Shilo Tooze, Deputy Registrar, as Chair, and Dr. Kim Lambert, Associate Registrar, Regulatory Programs, and Ms. Kali Pieters, Policy & Projects Coordinator as scrutineers, for the election of the Transition Council Chair."

CARRIED

Ms. Shilo Tooze explained the election process. The voting was held by paper ballot. She then opened the floor for nominations.

Dr. Wade Wright, Dr. Jessica Retterath, and Ms. Cathy Hecimovich were nominated for the position of Transition Council Chair. The Chair called for nominations three times and hearing no additional nominations, nominations were closed. Each of the nominees provided brief comments on their reasons for running for the position of Transition Council Chair.

After the vote, the Chair reported that there was not a majority vote and that Dr. Wade Wright was removed from the ballot as per the election rules. After the second vote, the Chair reported that Ms. Cathy Hecimovich was elected as Chair of the Transition Council.

MOTION: It was moved and seconded,

"That the Transition Council appoint Ms. Cathy Hecimovich as Chair of the Transition Council effective September 18, 2026."

CARRIED

MOTION: It was moved and seconded,

"That all ballots for the election be destroyed."

CARRIED

12. Confidentiality

Councillors were reminded that Council meetings are public meetings.

Information discussed in in-camera sessions must be kept confidential by all in attendance. All budget/financial/strategic alignment documents are not to be shared outside of the meeting as these documents are working documents of Council and not public material. Any inquiries regarding the package can be directed to the website where the public package is posted.

Minutes of the Council meeting are not approved until its next meeting.

13. Next Meeting

- August 13, 2026, Virtual Meeting
- September 23-24, 2026, In-Person Meeting

14. Adjourn

MOTION: It was moved and seconded,

"That the meeting of Transition Council be adjourned."

CARRIED

The meeting adjourned at 1:45 pm.

Catherine Knipe

Ms. Catherine Knipe
Chair

Jan Rob

Jan Robinson
Registrar & CEO

Alice Couto

Alice Couto
Recording Secretary