

Minutes



Council Meeting **March 22 and 23, 2023** **2-71 Hanlon Creek Blvd.**

Presiding Officer:	Dr. Alana Parisi
Members present:	Dr. Patricia Alderson Dr. Claire Beauchamp Dr. Lorie Gold Dr. Louise Kelly Dr. Harold Kloeze Dr. Clayton MacKay Dr. Jessica Peatling Dr. Sami Qureshi Dr. Jessica Retterath Ms. Rena Spevack Dr. Wade Wright Dr. Michael Zigler
Appointed Officer:	Jan Robinson, Registrar and CEO
Regrets:	Ms. Catherine Knipe Dr. Lena Levison Mr. Douglas Reynolds
Staff attending:	Ms. Kim Huson, Executive Partner, Communications Ms. Sarah Kirby, Senior Policy and Project Specialist Dr. Kim Lambert, Associate Registrar, Quality Practice Ms. Beth Ready, Executive Partner, Corporate Services Ms. Shilo Tooze, Associate Registrar, Licensure
Guests attended via livestream:	Ms. Agnes Pawelek, OMAFRA Ms. Brandi Deimling, OVMA Representative Ms. Elise Wickett, OAVT

1. Call to Order

The Council meeting was held in person at the College’s new office building.

A Land Acknowledgement was read aloud by the President.

Dr. Parisi called the meeting to order at 9:30 a.m. and welcomed Councillors.

It was noted that the Council meeting was live streamed. Guests and observers watched the meeting via streaming.

2. Roll Call

A roll call was conducted.

3. Approval of Agenda

MOTION: It was moved and seconded,

“That the agenda be adopted as circulated.”

CARRIED

4. Conflict of Interest

No conflicts were declared.

5. Consent Agenda

Councillors reviewed the consent agenda and it was requested that

- 5.4.1 Accreditation Report
- 5.4.6 Quality Assurance Report

be removed from the consent agenda to be discussed separately.

All of the following consent agenda items were approved as presented:

- 5.1 Minutes – December 7 and 8, 2022
- Minutes – Annual Council Meeting – December 7, 2022
- 5.2 President’s Report
- 5.3 Registrar’s Report
- 5.4 Committee Reports
 - 5.4.2 Registration
 - 5.4.3 Complaints
 - 5.4.4 Discipline
 - 5.4.5 Executive
 - 5.4.7 Governance, Audit and Risk

MOTION: It was moved and seconded,

“That the Consent Agenda be approved with item 5.4.1 and 5.4.6 to be discussed separately.”

CARRIED

5.4.1 Accreditation Report

Dr. Jessica Retterath, Chair of the Accreditation Committee, provided a brief overview of the report.

5.4.6 Quality Assurance Committee Report

Dr. Patricia Alderson, Chair of the Quality Assurance Committee, provided a brief overview of the report.

MOTION: It was moved and seconded,

“That the Council of the College of Veterinarians of Ontario accept the Accreditation Committee Report and the Quality Assurance Report as presented.”

CARRIED

6. Strategic Alignment

6.1 Evaluation

Council reviewed the meeting evaluation from its meeting held December 2022.

6.2 Strategic Plan

6.2.1 Strategy 2023 – Year 3 Tactics

Councillors were provided with the Year 3 Tactics related to Strategy 2023.

The Registrar answered questions posed by Council members. The document was provided to Council for information.

6.2.2 Strategy 2026

Council approved a plan in March 2022 to begin development of its next strategic plan, Strategy 2026. Council has been engaged in several conversations that have refreshed the mission, vision and principles and identified 5 next strategic objectives.

Council reviewed and provided its feedback on the draft Strategic Plan 2023 to 2026.

MOTION: It was moved and seconded,

“That the Council of the College of Veterinarians of Ontario approve the draft Strategy 2026 Plan as amended.”

CARRIED

6.3 Policy Review and Project Priorities

The Policy and Project Tracking Chart was provided for information.

6.4 Performance Measurement

6.4.1 Key Performance Indicators

Ms. Shilo Tooze, Associate Registrar, Licensure, introduced this agenda item and answered questions posed by Council.

The performance indicators are intended to assist Council to focus on the risks to the organization and within the practice of veterinary medicine.

Council is provided with a Dashboard on a quarterly basis.

6.4.2 Risk Framework and Risk Factors Analysis

The College's risk management framework has been reviewed against other approaches to risk within the regulatory environment. It was proposed that the College update the way it classifies leading risks, update the list of leading risks, and change the way it analyzes and assesses risk.

Ms. Shilo Tooze, Associate Registrar, Licensure, and Ms. Sarah Ellery, Records and Risk Officer, provided a presentation to Council on Updating the College's Risk Framework.

Council was provided with revised information on leading risks as well as a risk factors analysis document. It was proposed that the Risk Analysis and Mitigation Unit (RAM) will review the risk factors analysis document annually to ensure that any proposed changes are brought forward to the Governance, Audit and Risk Committee for discussion.

Council was in support of the proposed changes to the Risk Framework, including the new Risk Factors Analysis document.

6.5 Outcomes Focused Regulation

6.5.1 Update

The Registrar reported that the Impact Strategy Unit meets after every Council meeting.

Work continues relating to the management of drugs, the role of facility directors, the evaluation of remedial undertakings and Peer Review of Medical Records (consideration of what record keeping behaviors need most attention for the profession, and what strategies may assist with improvement).

At this time a presentation was provided on "Understanding Corporate Practice." The panel presenting consisted of three individuals (Douglas C. Jack, Dr. Irene Arboleda and Martin McMahon), all bringing their own unique perspective.

7. Finance

7.1 Financial Statement – January 31, 2023

Council reviewed the Variance Report, Balance Sheet, and Revenue and Expenses Statement ending January 31, 2023.

The documents are presented as information only.

7.2 Special Project for Future Delivery of Veterinary Medicine in Ontario

Council has been apprised of the growing discussion from the Leaders' Table in Ontario (the Dean of OVC, the President and CEO of the OVMA, the President and CEO of the College) on how the delivery of veterinary medicine may need to change for the future. There are a number of challenging points that have led to these conversations. Key areas of collective work were identified in 2019 when a forum was held on the Future of Veterinary Medicine.

A thinktank was held in February 2023. A consultant assisted the College with planning the thinktank on what the conversation on the future should be about, and how the College might best approach such a large conversation of a potential rethink on the delivery of veterinary services in the province.

Council considered and provided its feedback on this collaborative project.

MOTION: It was moved and seconded,

“That the Council of the College of Veterinarians of Ontario direct the Executive Committee to be involved in approving a next workplan for this collaborative project.”

CARRIED

MOTION: It was moved and seconded,

“That the Council of the College of Veterinarians of Ontario approve a maximum allocation of \$60,000 from the College reserve to support shared project costs with OVMA and OVC.”

CARRIED

8. Public Policy

8.5 Notice of Motion – Election of the Executive Committee - Dr. Lorie Gold

Dr. Lorie Gold put forward a motion to Council that he would be bringing a motion at the March meeting to have the Executive election process reviewed by legal counsel related to its comprehensiveness for the purposes of managing a tie for any position.

MOTION: It was moved and seconded,

“That the Council of the College of Veterinarians of Ontario direct that the Executive Committee move forward with the College’s legal advisors and bring forward suggested solutions for consideration relating to section 6 of the College By-laws at the June Council meeting.”

CARRIED

10. Council Roundtable

Trends – Media, Regulatory, Legal, and Public

Councillors were provided by staff with the top trends relating to media, regulation, recent legal cases, and public.

Councillors reviewed the trends that were brought forward.

General Trends

Councillors were given the opportunity to raise any matter that they believe is relevant to the College and its activities. Comments included:

- advancement of artificial intelligence (AI) – this is a key topic with the Ontario Veterinary Regulatory Innovation Panel

At this time the following motion was made:

MOTION: It was moved and seconded,

“That the Council of the College of Veterinarians of Ontario move to go in-camera to receive legal advice relating to Legislative Reform.”

CARRIED

MOTION: It was moved and seconded,

“That the Council of the College of Veterinarians of Ontario move to go in-camera to discuss the Registrar’s Performance Review.”

CARRIED

8.4 Legislative Reform – (in-camera session)

Council held an in-camera session, and the following individuals were invited to join the in-camera session: Ms. Jan Robinson, Registrar and CEO, Julie Maciura, legal counsel to the College, Ms. Sarah Kirby, Senior Policy and Projects Specialist, and Ms. Beth Ready, Executive Partner, Corporate Services.

MOTION: It was moved and seconded,

“That the Council of the College of Veterinarians of Ontario move to go out of in-camera.”

CARRIED

8.1 Professional Practice Standard – Informed Client Consent

Ms. Sarah Kirby, Senior Policy and Projects Specialist joined the meeting and introduced the agenda item.

Council has not reviewed Informed Client Consent since its first discussion in 2014.

Council was provided with a Briefing Note, legal advice and a copy of the current Professional Practice Standard on Informed Client Consent. Council robustly discussed and provided its feedback on the information provided.

College staff will take Council’s feedback to further assist in the development of this work.

8.2 Professional Practice Standard – Veterinary Dentistry

The Registrar introduced this agenda item.

The College’s Professional Practice Standard on Veterinary Dentistry was published in March 2015. The topic has not returned to Council since the publication date. The primary reason for the review of the Standard relates to whether the use of radiography should be mandatory.

Council robustly discussed and reviewed a Briefing Note on Veterinary Dentistry, and a draft amended Professional Practice Standard.

MOTION: It was moved and seconded,

“That the Council of the College of Veterinarians of Ontario direct that the Professional Practice Standard – Veterinary Dentistry be returned to staff for further review and consideration.”

CARRIED

8.3 After-Hours Care Services – Next Steps

Ms. Sarah Kirby, Senior Policy and Projects Specialist provided a presentation on After-Hours Veterinary Care.

Council reviewed and discussed the proposed Terms of Reference for an After-Hours Veterinary Care Taskforce.

MOTION: It was moved and seconded,

“That the Council of the College of Veterinarians of Ontario direct that the College proceed with the formation of an After-Hours Veterinary Care Taskforce based on the Terms of Reference as amended.”

CARRIED

11. Other Business

The Registrar received feedback from Councillors relating to any concerns with the set up of the new Council chamber.

12. Notice of Motion

No notice of motion was brought forward.

13. Confidentiality

Councillors were reminded that Council meetings are public meetings.

Information discussed in in-camera sessions must be kept confidential by all in attendance. All budget/financial/strategic alignment documents are not to be shared outside of the meeting as these documents are working documents of Council and not public material. Any inquiries regarding the package can be directed to the website where the public package is posted.

Minutes of the Council meeting are not approved until its next meeting.

14. Evaluation Form

The Council meeting evaluation form will be forwarded for completion electronically via Survey Monkey. Councillors are encouraged to complete the evaluation which is helpful in continually improving future Council meetings.

15. Date of Next Meeting

The next regular meeting of Council will be held on June 21, 2023.

15. Adjourn

MOTION: It was moved,

“That the meeting of Council be adjourned.”

CARRIED

The meeting adjourned at 1:46 pm.

Dr. Alana Parisi
President

Jan Robinson
Registrar and CEO

Beth Ready
Recording Secretary