

MINIMUM STANDARDS FOR VETERINARY FACILITIES IN ONTARIO
TITLE 10.1 – EQUINE EMERGENCY MOBILE
(SAMPLE INSPECTION FORM)

1.0 GENERAL

- 1.1 The facility is composed of,
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|----|--|---|---|
| 1. | a stationary element (“base unit”), | Y | N |
| 2. | one or more elements that are readily mobile from one service location to another (“mobile unit”). | Y | N |
- 1.2 The facility is,
- | | | | |
|----|--|---|---|
| 1. | self-contained, | Y | N |
| 3. | has a separate and distinct entrance directly from the street or, if the facility is in a building containing more than one facility, directly from a common lobby, hallway or mall. | Y | N |
- 1.2.N If the base unit is part of the owner/director’s primary residence, then Standard 1.2 does not apply.**
- 1.3 The facility has, and appears to have, the practice of veterinary medicine as its primary purpose. Y N
- 1.4 The facility is **not** located in, and has **no** direct public access to, a commercial establishment,
- | | | | |
|----|--|---|---|
| 1. | where animals are bought or sold, | Y | N |
| 2. | providing animal food or other goods or services used principally by, with or for animals. | Y | N |
- 1.5 The mobile unit is operated from, and in association with, **only** the base unit. Y N
- 1.6 The contents of the mobile unit are organized so that they can be obtained readily for efficient service. Y N

1.7 RECORDS

Note: Refer to O.REG 1093, 22.-(2), (5) and (6) Regulation1093 Revised Regulations of Ontario as amended under the Veterinarians Act.

1. Do the records for each horse contain,
- | | | | |
|------------|--|---|---|
| 1.7.22.2.1 | (1) Individual or herd identification including breed and sex. | Y | N |
| 1.7.22.2.2 | (2) If individual advice or care is given, <u>at least one of</u> : | | |
| | (a) the animal’s name; or | Y | N |
| | (b) the animal’s tattoo or ear-tag number; or | Y | N |
| | (c) the animal’s colour, markings or other distinguishing physical features. | Y | N |
| 1.7.22.2.3 | (3) The client’s name, address and telephone numbers. | Y | N |
| 1.7.22.2.4 | (4) The name and telephone number of a person to be contacted in the absence of the client. | Y | N |
| 1.7.22.2.5 | (5) Date of each service. | Y | N |
| 1.7.22.2.6 | (6) A history of the presenting complaint. | Y | N |
| 1.7.22.2.7 | (7) If there is a presenting complaint, particulars of each assessment, including any laboratory investigations performed or ordered by the member and the results of each assessment. | Y | N |

1.7 RECORDS (continued)

1.7.22.2.8	(8)	A note of any professional advice given regarding the individual or herd and an indication of to whom the advice was given if other than the client.	Y	N
1.7.22.2.9	(9)	A complete record of all written prescriptions and drugs that the member has prescribed or dispensed.	Y	N
1.7.22.2.10	(10)	A copy of any report prepared by the member in respect of the individual or herd.	Y	N
1.7.22.2.11	(11)	The fees and charges, showing separately those for drugs and those for advice or other services.	Y	N
	(5)	Are the records:		
1.7.22.5.1	(a)	legibly written or typewritten;	Y	N
1.7.22.5.2	(b)	kept in a systematic manner;	Y	N
1.7.22.5.3	(b1)	in practices of more than one practitioner or practices that employ locums, identified after each entry with the initials or code of the veterinarian responsible for the procedure; and	Y	N
1.7.22.5.4	(c)	retained for a period of at least five years. (Not applicable if new facility)	N/A	Y N
1.7.22.6.0	22.-(2)(6).	Are the records retained in an electronic medium? (EITHER YES OR NO)	Y	N
		IF YES:		
1.7.22.6.1	(1)	Is the recorded information capable of being printed promptly?	Y	N
1.7.22.6.2	(2)	Are any changes in the recorded information clearly indicated as changes?	Y	N

How many records were examined? _____

1.7		There is evidence of a system by which a copy of the treatment record is given to the client's regular veterinarian or given to the client for transmission to the client's regular veterinarian.	Y	N
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2.0 LIBRARY

2.1		The base unit contains,		
1.		1 or more veterinary reference textbooks published within the prior three years on basic topics in equine medicine or surgery (such as diagnosis, therapy or surgery).	Y	N
2.		2 or more current subscriptions to journals that are generally accepted as authoritative in recent developments in equine medicine or surgery, OR alternatively, a subscription to a computerized veterinary information network.	Y	N
3.	(a)	a copy of the Veterinarians Act (Bill 39),	Y	N
	(b)	and the regulations (O.Reg.1093),	Y	N
	(c)	minimum standards,	Y	N
	(d)	and by-laws under the Act,	Y	N
4.		a copy of the <u>Health of Animals Act (Canada)</u> .	Y	N
5.		a copy of the current regulations made under the <u>Drug and Pharmacies Regulation Act</u> (O.REG.551).	Y	N
6.		a copy of the <u>Compendium of Pharmaceuticals and Specialties</u> published within the last three years.	Y	N
7.		a copy of the <u>Compendium of Veterinary Products</u> or <u>CDMV Compendium</u> published within the last three years.	Y	N

2.1.N. The above library requirements may be met by having access to an electronic equivalent.

3.0 EXAMINATION FACILITIES

3.1	The following equipment is readily available in the mobile unit,		
1.	appropriate restraint devices (e.g. rope),	Y	N
2.	stethoscope,	Y	N
3.	alcohol or other disinfectant,	Y	N
4.	thermometer,	Y	N
5.	examination gloves,	Y	N
6.	lubricant,	Y	N
7.	examination light.	Y	N

4.0 PHARMACY

4.1 Pharmacy

Note: Refer to O.REG.1093 25.-(1) to 29-(3) Regulation 1093 Revised Regulations of Ontario, as amended under the Veterinarians Act.

4.1.25.1.	25.-(1).	Is there a system for filing the records of purchasing drugs.	Y	N
	(2)	Do these records contain the following information,		
4.1.25.2.1	(a)	the date of the purchase;	Y	N
4.1.25.2.2.	(b)	the name, strength and quantity of the drug;	Y	N
4.1.25.2.3	(c)	the name and address of the person from whom the drug was purchased or received;	Y	N
4.1.25.2.4	(d)	the purchase price; and	Y	N
4.1.25.2.5	(e)	evidence of the signature of the member who purchased controlled substances, ketamine or targeted drugs.	Y	N
	27.-(1)	A member who dispenses a drug shall make a written record showing:		
4.1.27.1.1	(a)	the name and address of the owner of the animal or group of animals for which the drug is prescribed;	Y	N
4.1.27.1.2	(b)	the name, strength and quantity of the prescribed drug;	Y	N
4.1.27.1.3	(c)	the directions for use if they are different than the directions for use on the manufacturer's label or if the manufacturer's label does not specify the directions for use;	Y	N
4.1.27.1.4	(d)	the date on which the drug is dispensed.	Y	N
4.1.27.2	27.-(2) .	Are the written records retained for at least five years. (Not applicable if new facility)	N/A	Y N
		Are drugs dispensed from the mobile? (EITHER YES OR NO)	Y	N

IF YES:

	27.-(3)	Are the containers in which the drugs are dispensed marked with,		
4.1.27.3.1	(a)	the name, strength and quantity of the drug;	Y	N
4.1.27.3.2	(b)	the date the drug is dispensed;	Y	N
4.1.27.3.3	(c)	the name and address of the member;	Y	N
4.1.27.3.4	(d)	the identify of the animal or group of animals for which it is dispensed;	Y	N
		dispensed;	Y	N
4.1.27.3.5	(e)	the name of the owner of the animal or animals; and	Y	N
4.1.27.3.6	(f)	prescribed directions for use.	Y	N

4.0 PHARMACY (continued)

28.-(1)	Does the member dispense Controlled Substances? (EITHER YES OR NO)	Y	N
	IF YES:		
4.1.28.1.	Is there a “Controlled Substances Register”? Does the controlled substances register contain the following information:	Y	N
4.1.28.1.1	(a) the date of the dispensing;	Y	N
4.1.28.1.2	(b) the name and address of the owner of the animal or animals for which the drug was dispensed;	Y	N
4.1.28.1.3.	(c) the name, strength and quantity of the drug dispensed; and	Y	N
4.1.28.1.4	(d) the quantity of drugs remaining after dispensing.	Y	N
4.1.28.	Are ALL controlled substances recorded in the log?	Y	N
4.1.28.4	28.-(4) Are ALL controlled substances, ketamine and targeted drugs kept in a locked cabinet designed and constructed to ensure the reasonable security of the drugs?	Y	N
4.2	Secondary containers for the storage of drugs have labels containing the name, strength and lot number, where applicable and expiry date of the drug.	Y	N
4.3	Expired drugs are kept separate from unexpired drugs and are discarded or returned to the manufacturer promptly after expiry.	Y	N
4.4	Biologics and other drugs in the base unit requiring refrigeration are kept in a refrigerator.	Y	N
4.5	Biologics and other drugs in the mobile unit requiring refrigeration are kept in a device adequate to maintain the temperature recommended by the manufacturer of the biologic or other drug.	Y	N
4.6	The mobile unit contains at least one of each of,		
	1. adrenergic/sympathomimetic,	Y	N
	2. analgesic,	Y	N
	3. sedative/tranquilizer,	Y	N
	4. anesthetic: local/regional,	Y	N
	5. anti-inflammatory,	Y	N
	6. anti-microbial for intramuscular and intravenous administration,	Y	N
	7. diuretic,	Y	N
	8. replacement fluids including those for intravenous administration,	Y	N
	9. oral electrolytes	Y	N
	10. anti-convulsant,	Y	N
	11. parasiticide.	Y	N
4.7	Bulk supplies of drugs are kept in the base unit, and the mobile unit need only contain drugs sufficient for the reasonably expected daily need.	Y	N
5.0 LABORATORY			
5.1	The mobile unit contains equipment suitable for the collection of the specimens needed for the procedures in standard 5.3.	Y	N

5.0 LABORATORY (continued)

- 5.2 The following investigation procedures can be performed within the facility or there is evidence of an arrangement under which the members practicing in the facility can obtain such procedures from a diagnostic laboratory during the night (in standard 5.2 "night" means the times during which a member is required to be actually on duty and available for service under clause 14(10) of the regulations)
- | | | | |
|----|--------------|---|---|
| 1. | hematology | Y | N |
| 2. | biochemistry | Y | N |
- 5.3 The following investigation procedures can be performed within the base unit or there is evidence of an arrangement that such procedures are performed by a diagnostic laboratory or there is a suitable combination of both for the performance of such procedures,
- | | | | |
|----|-----------------|---|---|
| 1. | hematology, | Y | N |
| 2. | biochemistry, | Y | N |
| 3. | immunology, | Y | N |
| 4. | cytology, | Y | N |
| 5. | microbiology, | Y | N |
| 6. | histopathology, | Y | N |
| 7. | parasitology. | Y | N |
- 5.4 The facility contains a centrifuge **OR** has a written agreement with an accredited facility, providing 24 hours/day, 365 days/year access to a centrifuge, within close geographical proximity.
- | | | | |
|--|--|---|---|
| | | Y | N |
|--|--|---|---|

6.0 RADIOLOGY (DISCRETIONARY) (EITHER)

Y N/A

6.0.N The mobile unit need not contain an x-ray machine but, if an x-ray machine is present, compliance with the following standards is required.

IF YES:

- 6.1 The mobile unit contains,
- | | | | |
|----|---|---|---|
| 1. | an x-ray machine with a collimator or cone, | Y | N |
| 2. | two protective aprons each of at least 0.5 lead equivalent that are long enough to cover an operator from the neck to below the knees, | Y | N |
| 3. | at least one pair of gloves of at least 0.5 lead equivalent with cuffs at least 37.5 cm. long, | Y | N |
| 4. | individual monitoring badges obtained from Health and Welfare Canada, that are worn by all people regularly involved in radiology procedures, | Y | N |
| 5. | equipment to identify radiographs all of which are permanently identified with, | | |
| 1. | the name of the veterinarian or the designation of the facility or both, | Y | N |
| 2. | identification of the animal and the client, | Y | N |
| 3. | the date of the radiograph, | Y | N |
| 4. | an indication of the area of the body including the left or right side of the animal. | Y | N |
| 6. | a radiograph log, readily available to the mobile unit, in which is entered, | | |
| 1. | the date each radiograph is taken, | Y | N |
| 2. | identification of the animal and of the client, | Y | N |
| 3. | MAS and kV, if varies from the technique chart, | Y | N |
| 4. | the area of the body exposed to the radiograph, | Y | N |

	5.	the number of radiographs taken of each animal on a particular visit,	Y	N
	7.	at least 2 film cassettes (holders),	Y	N
6.0	<u>RADIOLOGY (DISCRETIONARY – continued)</u>			
6.1	8.	fresh, unexposed x-ray film that is properly stored and is readily available in the facility,	Y	N
	9.	technique charts, one calibrated for each diagnostic x-ray machine, that indicate the MAS, kV and focal distance for specific body areas and thickness',	Y	N
	10.	protective equipment which includes, at least two thyroid protectors.	Y	N
6.2	The base unit contains,			
	1.	a machine that automatically develops radiographs; (EITHER N/A or YES)	N/A	Y N
		OR a written agreement with a facility, providing 24 hours/day, 365 days/year access to radiograph developing equipment, within close geographical proximity, (EITHER N/A or YES)	N/A	Y N
		OR alternatively, a dark room which contains, (EITHER N/A or YES)	N/A	Y N
	IF YES:			
	1.	a tank or tray containing fresh chemicals for developing and fixing exposed film,	Y	N
	2.	a tank or tray containing water for washing film,	Y	N
	3.	a tank thermometer,	Y	N
	4.	a safety light,	Y	N
	5.	film hangers,	Y	N
	6.	a radiographic viewer.	Y	N
6.3	For each x-ray source in the mobile unit, an application in accordance with Section 6 or 7 of Ontario Regulation 861/90, made under the <u>Occupational Health and Safety Act</u> , has been reviewed and accepted by an inspector under that Act and a registration number has been issued.			
			Y	N
	Registration # _____			
6.4	Radiographs not stored with the clinical record for the animal are stored collectively and maintained in a systematic manner and, in either case, are retained for a period of at least 5 years.			
			Y	N
6.5	The radiographs are of diagnostic quality.			
			Y	N
7.0	<u>TREATMENT</u>			
7.1	The mobile unit contains, for minor surgery or medical treatment,			
	1.	electric hair clippers and a fine surgical blade or a razor for hair removal,	Y	N
	2.	preparations for cleansing skin and other tissue prior to surgery, including a skin-cleaning solvent and an antiseptic skin preparation solution,	Y	N
	3.	a tray or container of fresh cold-sterilization solution, OR sterilized packs containing appropriate instrumentation,	Y	N
	4.	cold sterilization concentrate, which may be kept at the base unit,	Y	N
	5.	absorbable and non-absorbable sterile suture material,	Y	N
	6.	sterile intravenous catheters and administration sets,	Y	N

7.	drainage tubes, irrigation solutions and irrigation application supplies,	Y	N
8.	sterile needles and syringes,	Y	N
7.0	<u>TREATMENT (continued)</u>		
7.1			
9.	cotton, gauze, bandages and tapes,	Y	N
10.	stomach tubes appropriate to the oesophageal sizes of reasonably expected animals.	Y	N
8.0	<u>ANESTHESIA</u>		
8.0.N	Part 8.0 applies to a facility in which general anesthesia is administered (EITHER).	Y	N/A
	IF YES:		
8.1	The mobile unit contains,		
1.	pre-anesthetic agents,	Y	N
2.	anesthetic agents for intravenous administration.	Y	N
8.2	The mobile unit or base unit contains an anesthetic log, either alone or in combination with the surgical log, in which is entered in respect of each induction of general anesthesia,		
1.	the date of each procedure,	Y	N
2.	the identification of the client,	Y	N
3.	the breed, age, sex, estimated weight and identity of the anesthetized animal,	Y	N
4.	the name, dose and route of administration of all anesthetic agents,	Y	N
5.	the nature of each procedure,	Y	N
6.	the animal's pre-anesthetic condition,	Y	N
7.	the animal's post-anesthetic condition.	Y	N
9.0	<u>SURGERY</u>		
9.1	The mobile unit contains,		
1.	instruments, towels, drapes, gloves, gauze sponges, needles and scalpel blades, which are sterilized,	Y	N
2.	sufficient surgical packs for the reasonably expected case load, each of which,		
1.	displays the date of sterilization and the name or initials of the person who carries out the sterilization,	Y	N
2.	contains an internal sterility monitor,	Y	N
3.	contains sufficient sterile instruments, including,		
1.	1 scalpel handle (not required if disposable scalpels are used),	Y	N
2.	scissors,	Y	N
3.	suture needles,	Y	N
4.	1 needle driver,	Y	N
5.	2 thumb forceps,	Y	N
6.	4 hemostatic forceps.	Y	N
9.2.N	Applies to a facility in which general anesthesia is administered.		
9.2	The mobile unit or base unit contains a surgical log, either alone or in combination with the anesthetic log, in which is entered in respect of each major surgical procedure performed from the facility,		
1.	the date of each procedure,	Y	N
2.	the identification of the client, .	Y	N

3.	the breed, age, sex, estimated weight and identity of the animal upon which the procedure is performed,	Y	N	
4.	the name, dose and route of administration of all anesthetic agents,	Y	N	
9.0 SURGERY (continued)				
9.2				
5.	the nature of the surgery,	Y	N	
6.	the nature of each procedure,	Y	N	
7.	the animal's pre-operative status,	Y	N	
8.	the animal's post-operative status,	Y	N	
9.	the length of time taken to perform the procedure.	Y	N	
9.3 The facility contains,				
1.	a steam sterilizer of sufficient size to sterilize the quantity of surgical packs necessary for the reasonably expected case load (a gas sterilizer may be present but it is not a substitute for the steam sterilizer), (EITHER YES OR N/A)	Y	N	N/A
OR				
2.	a written agreement between the member or members who own or lease the facility and the member or members who own or lease an accredited companion animal hospital, food producing animal hospital or equine clinic in close geographical proximity to the facility which provides that the member or members who own or lease the facility may have regular use of the steam sterilizer in the companion animal hospital, food producing hospital or equine clinic. (EITHER YES OR N/A)	Y	N	N/A
10.0 NECROPSY				
10.1	The facility contains an area that can be used for the performance of necropsy unless the necropsy is performed elsewhere.	Y	N	
10.2	If necropsies are done in the facility, the following is readily available. (EITHER)	Y	N/A	
IF YES:				
1.	sufficient equipment to perform a necropsy,	Y	N	
2.	containers of formalin.	Y	N	
11.0 CONFINEMENT (DISCRETIONARY)				
<i>To facilitate the medical treatment of an occasional animal, the base unit may contain a confinement area for the short term confinement of that animal. This area is restricted to the holding of animals for medical treatment only.</i> (EITHER)				
IF YES:				
11.1	There is an area for the confinement of an animal in a stall.	Y	N	
11.2	Each stall,			
1.	is large enough to accommodate the animal comfortably,	Y	N	
2.	allows adequate amounts of air to circulate within it,	Y	N	
3.	is secure and solidly constructed,	Y	N	
4.	is well lit,	Y	N	
5.	permits easy observation of the animal,	Y	N	
6.	has a door effective to prevent the contained animal from escape.	Y	N	
11.3	The facility contains,			

1.	equipment and materials for applying disinfectants to stalls,	Y	N
2.	material for clean, dry bedding,	Y	N
3.	equipment and materials for identifying the animal and the stall.	Y	N

11.0 CONFINEMENT (DISCRETIONARY) (continued)

11.4	There is evidence of good husbandry in the confinement area.	Y	N
11.5	For the purposes of feeding the confined animal, the facility contains,		
1.	a dry area for the storage of food,	Y	N
3.	containers and utensils for feeding and watering the animal that are made of readily sanitized material or are disposable,	Y	N
3.	a fresh water supply.	Y	N

11.N. The facility is expected to comply with the current local municipal fire code.

12.0 HOUSEKEEPING

12.1	The mobile unit contains a puncture-proof container into which needles, scalpel blades and other things capable of penetrating skin are discarded.	Y	N
12.2	The entire mobile and base unit are clean, uncluttered, in good repair and free of offensive odours.	Y	N
12.3	Biological, pathological and hazardous wastes are disposed of in accordance with generally accepted standards.	Y	N
12.4	The mobile unit contains an adequate supply of clean towels and coveralls or lab coats or smocks.	Y	N

13.0 SAFETY

13.1	Doors and windows in both the base unit and mobile unit can be secured to prevent the theft of drugs.	Y	N
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